

CHAPTER 1200 – FISCAL POLICIES TO SUPPORT PRIMARY COACH MODEL OF SERVICE DELIVERY

The guidance provided in Part III is intended for use by local programs to support the implementation of a Primary Service Provider Teaming Model of early intervention service delivery within the Babies Can't Wait system.

A. Criteria for Use of Policies Outlined in This Chapter

1. Multidisciplinary Team participation in the Primary Service Provider (PSP) Teaming Model training provided by BCW State Office Staff and/or BCW contracted Training/Technical Assistance providers.
2. At least one active multidisciplinary team in place in the local program, receiving ongoing opportunities for practice, coaching, mentoring and support provided and/or overseen by BCW State Office Staff and/or BCW contracted Training/Technical Assistance providers.
3. At least one active multidisciplinary team in place in the local program, actively engaged in PSP teaming model of service delivery with families of infants and toddlers enrolled in Babies Can't Wait.

B. Rates of Payment

Actual BCW Rates of Payment are contained in Appendix section of this document. BIDS will house provider payment and billing information. Travel reimbursements for families will be paid via the Special Situation Payment Request and Payment Adjustment process.

BCW will pay the Service Provider through BIDS on a monthly cycle with submission of claims in BIDS. Supporting documentation that authorized services were provided and delivered must be entered into BIDS. Providers will not be paid for service claims entered into BIDS after 90 calendar days from date of service unless the provider has supporting documentation of seeking third-party reimbursement, then the provider has up to 90 calendar days from primary payor's last denial to enter the claim information into BIDS.

PROCEDURES FOR IMPLEMENTATION

1. Team Meetings
Providers and Service Coordinators will be paid through BIDS at the established BCW rate(s). The Team Leader or designee is responsible for confirming the attendance of providers and Service Coordinator and for the entering their attendance into BIDS. Payment to include attendance at PSP Team Meetings
2. Initial IFSP Meetings
Providers and Service Coordinators will be paid through BIDS at the established rate(s) upon entering and adjudication of claims. **Providers** must submit progress notes and other supporting documentation within 14 calendar days of a service rendered. **Service Coordinators** must submit Coordination Notes into BIDS within 7 calendar days of the event. Initial IFSP meetings cannot be billed by a Service Coordinator in conjunction with a Face to Face meeting for the same month.

The costs associated with team meetings or IFSP meetings are not included in Family Cost Participation (FCP) calculations.